

HIGH MEADOW RANCH LADIES GOLF ASSOCIATION

BY-LAWS

Effective January 4, 2024

ARTICLE 1 – DUTIES OF OFFICERS

President

- (a) The President shall preside at all Board Meetings, General Meetings, and Special Meetings of the HMRLGA, and shall put into effect the policies and plans of the Association. The President shall make sure that the Constitution and By-Laws are being followed at all times.
- (b) The President shall be a signatory on the HMRLGA checking account and shall have the authority to sign any checks authorized by the Executive Officers in the absence of the Vice President and/or Treasurer.
- (c) One (1) week before the Executive Officers Meeting and General Membership meeting, the President will send out an agenda of what is going to be discussed at the upcoming meeting.
- (d) The President will work with the High Meadow Ranch Golf Club (hereinafter called “HMRGC”) for local rules of play, subject to approval by the Executive Officers.
- (e) The President will convene the outgoing Executive Officers and incoming Executive Officers to prepare a budget for the next fiscal year.
- (f) The President will oversee any rule’s decision and, in the absence of the President, the 18-Hole Play Day Chair will handle any immediate disputes.

Vice President

- (a) The Vice President shall, in the absence of the President, perform all duties of the President’s office.
- (b) The Vice President shall handle all publicity, *i.e.*, bulletin board, Round Up, HMR websites, newsletters, and Facebook.
- (c) The Vice President shall be a signatory on the HMRLGA checking account and shall have the authority to sign any checks authorized by the Executive Officers in the absence of the President and/or Treasurer.

Treasurer

- (a) The Treasurer shall be a signatory on the HMRLGA checking account and shall have the authority to sign any checks authorized by the Executive Officers in the absence of the President and/or Vice-President.
- (b) The Treasurer shall give the Treasurer's Report at each General Meeting.
- (c) The Treasurer shall be present at all official league play days to collect entry fees and to dispense award monies at completion of each official league play day. If the Treasurer is not able to attend a given official league play day, she will ask a Member of the Executive Officers to act in her capacity on that day or may appoint a temporary replacement for play days only to act on her behalf.
- (d) The Treasurer shall maintain the HMRLGA checking account and checkbook, making all deposits and withdrawals from the account.
- (e) The Treasurer shall file the IRS Tax Form each year by April 15th. Once it has been filed and accepted, the Treasurer shall inform the President and General Membership of its completion.
- (f) The Treasurer shall have the authority to delegate responsibility for weekly playday fees to a member in good standing.

Secretary

- (a) The Secretary shall record actions of the Association through the taking and publication of Executive Officers and General Meeting Minutes and roll call.
- (b) The Secretary shall take care of all club correspondence and keep a complete, up-to-date roster of all Members.
- (c) The Secretary shall revise and update the Constitution/By-Laws of HMRLGA, as per directions of the Executive Officers.
- (d) The Secretary shall send greeting cards, flowers, and charitable contributions as necessary and agreed upon by the Executive Officers.
- (e) The Secretary shall maintain all Award Plaques, including but not limited to the Year-End Awards Plaques and the Hole-in-One Plaques.

18-Hole and 9-Hole Play Day Chairs

- (a) Immediately after elections, the Play Day Chairs must generate a play day schedule for the coming year. With the approval of the Executive Officers and in consideration of other club events and Greens Keeper's schedule, she must submit this schedule to the HMRGC Club Manager and Pro Shop no later than January 1st.
- (b) The Play Day Chairs shall submit the results of each official league play day on a weekly basis to the GHIN Chair for GHIN submittal and the Vice-President for publicity.
- (c) It shall be the duty of the Play Day Chairs to have charge of all official league play days, including pairings, games, recording stats, and weather concerns.
- (d) The Play Day Chairs shall direct all expenditures for any HMRLGA participating Member or participating player on official league play days in coordination with the Treasurer.

Social Events Chair

- (a) The Social Events Chair shall be in charge of handling all annual tournaments, such as the Spring tournament, Dates and Dice Social, and any others.
- (b) The Social Events Chair will handle all seasonal activities and social events and may delegate these activities to another league member.

ARTICLE II

Duties of the 9 and 18-Hole GHIN Chairs

- (a) The GHIN Chairs will have the responsibility of keeping and maintaining GHIN numbers and handicaps for all HMRLGA Members.
- (b) The GHIN Chairs shall keep statistics of all Members' play day events including: gross and net scores, putts, chip-ins, handicaps, birdies, pars, eagles, and holes-in-one.
- (c) At the end of each official league play day, the GHIN Chairs will be responsible for entering the scores for each participating Member into the GHIN system.
- (d) In the absence of the Play Day Chair, the GHIN Chair will act on the Play Day Chair's behalf, performing the Play Day Chair's duties.
- (e) This position is to be held for one (1) year and will be appointed by the 18-Hole Play Day Chair and the 9-Hole Play Day Chair and approved by the Executive Officers. One member

may hold both the 9-Hole and 18-Hole GHIN Chair positions; or these positions may be held by two separate members. A Member may hold the position for more than one (1) concurrent year if no other Member shows interest in holding the position.

ARTICLE III - TERM

The fiscal year shall be from January 1 through December 31.

Each newly elected Executive Officer shall take possession of her office immediately upon elections becoming final, with each outgoing Executive Officer fulfilling her obligations until December 31st.

Executive Officers shall not hold the same office for more than four (4) consecutive years. A period of one (1) year must pass before becoming eligible to return to the same Executive Office.

ARTICLE IV – DUES

The Annual Dues will be decided upon at the year-end budget meeting and the General Membership will be notified before the end of the fiscal year. The Annual Dues shall be paid on or before a player's first play day.

ARTICLE V – AMENDMENTS

The Constitution and By-Laws may be amended, if approved by the majority vote of the General Membership present at any General Meeting called by the HMRLGA Executive Officers, or by proxy vote. Any approved amendment will be posted and will become effective immediately.

HIGH MEADOW RANCH LADIES GOLF ASSOCIATION

STANDING RULES

These standing rules may be amended at any General Meeting by a majority of those Members present.

Play Days

Official league play days for the 18-Hole HMRLGA will be on Thursdays unless it is necessary to move the date due to a conflict with the HMRGC or weather. Official league play days for the 9-Hole League will take place on an evening to be determined by the executive officers, with the first tee times varying depending on the length of daylight. HMRLGA official league play days will be considered "official" if there are four or more players present for each official league play day.

Start Times and Check-In

Tee times are scheduled and communicated to participating Members and/ or Guests by the Play Day Chairs prior to the official league play day.

If the current Treasurer makes prepayment available, players may pre-pay their play day fees. The player will pay the Treasurer in cash for any number of future play days. The Treasurer will keep track of the balance of each player's pre-pay account.

For every official league play day, all players who have not prepaid their play day fees or if prepayment is not available, players are requested to check in with the Treasurer at least thirty (30) minutes before the start of the first tee time. Players should proceed to their tee boxes ten (10) minutes before start time.

If a Member pays her money on any official league play day but for some reason is not able to finish her round, it will still count as an official league play day for that Member, but not toward the end of year stats.

Weather Concerns

If the weather stops play, it will still count as an official league play day, provided a minimum of six (6) holes was played. If fewer than six holes were played, it will be counted toward each player's attendance only, and the money will be held by the Treasurer until the next official league play day for each player who had paid and played. Awards will be determined by the last hole that was played by everyone attending that official league play day (a minimum of six (6) holes must be played by all).

All stats will only be taken from the number of holes that were completed by all Members. Example: The last group was able to complete ten (10) holes, but the first group completed twelve (12) holes. Stats for chip-ins, birdies and eagles will only be taken from the first ten (10) holes that everyone completed.

Gimmies

To determine a gimmie, we will be using the following measurement: place the putter head (gently) into the cup and measure to the grip. If any part of the ball lies between the head and grip it will be considered a gimmie.

The members of each group should measure all putters and use the person's putter with the longest shaft from the head to the bottom of grip. This putter is to be used for all nine (9) or eighteen (18) holes.

Gimmies will only be allowed for putts that are bogey or worse. If you are putting for par or better, you must putt out and may not take a gimmie.

Play Day Fees

On each official league play day, Members will pay a Play Day Fee, determined by the Executive Officers at the yearly budget meeting. The money will be distributed among the HMRLGA, winner payouts, chip-ins, low putts, and closest to the pin.

The **optional pots** (low putts and closest to the pin) will be distributed/paid out at the end of each official play day to each participating Member or Guest with the fewest number of putts and shot closest to the pin. If more than one Member or Guest has the same number of putts or shot closest to the pin, then the money will be divided evenly among them.

The **optional pot** for chip-ins will be divided by the number of chip-ins per participating Member or Guest and paid out accordingly. If four players had one chip-in, and one person had two chip-ins, the pot would be divided by six (6), and each player would be paid for each chip-in she had.

Any money not claimed at the end of the official league play day from each of these **optional pots** will carry over to the next official league play day and so on until a participating Member or Guest makes a claim.

Play Day Flight System

On any official league play day where there are more than 10 players, a flight system will be put into effect as follows:

- 1 - 10 players there will be only one flight
- 11 – 20 players there will be two flights
- 21 – 30 players there will be three flights
- 31 – 40 players there will be four flights

The division of the flights will be determined by the Play Day Chairs in the following manner: after all participating Members have checked in, the Play Day Chairs will look at the handicaps of each participating member and make the divisions necessary depending on the number of players. If an equal division would split players with the same handicap, then those players shall remain together at the top the next highest handicap bracket.

Play Day Pairings

Pairings will be made at the discretion of the Play Day Chairs to minimize slow play, in case of cancellation, or to flight by handicap.

Play Day Fees for Guests

Guests to HMRLGA will be able to play a maximum of three (3) times in the 18-Hole league and six (6) times in a calendar year. Thereafter, a guest must join HMRLGA to continue to play.

As Guests, they will be required to pay the standard HMRGC Green Fee.

Guests will NOT be eligible to win any award money for official league play days. Guests ARE eligible to contribute into the optional pots and WILL be eligible to win those pots.

Putting, Chip-Ins and Closest to the Pin

- (a) For the purpose of counting the number of putts taken on any hole, a putt is counted only when a stroke is made on the putting surface. Any stroke made from off the putting surface is not to be counted as a putt, even if it follows a stroke made from on the putting surface.
- (b) For the purpose of counting the number of chip-ins on any hole, a chip-in is counted only when a stroke is made from off the putting surface, regardless of the club used. It is the participating Member or Guest's responsibility to note on their scorecard when a chip-in was made and to bring it to the Play Day Chair's attention at the end of play.
- (c) For the purpose of closest to the pin, on a designated par-3 hole, the tee shots that find the green are measured throughout the day for distance from the flagstick. At the end of the day, the golfer with the best tee shot, whose ball is closest to the pin, wins.

Hole-in-One Pot

The HMRLGA will place a designated amount in the Hole-In-One Pot at the beginning of each fiscal year. Two (5) dollars from the Members' Annual Dues will also be placed into this fund.

Any HMRLGA Member is eligible to receive these funds for any hole-in-one made during an **official league play day**, if attested by one other person. Tournaments, interclub competition and other non-league play days do not qualify for a HIO payout. Payout of the HIO fund will be made at the end of the year general membership meeting. The number of hole-in-ones made by HMRLGA members during the year will divide the pot among members eligible for payout. The maximum payout for a hole-in-one will be \$500. Any amount remaining in the fund will carry forward.

The hole-in-one must be made on the initial tee shot. The individual must notify the Treasurer.

If a hole-in-one is made by a Member on an unofficial play day, at HMR, and is attested by at least one other person, her name will go on the hole-in-one plaque. However, she will not be eligible for any payout from the HMRLGA.

Scorecards

There must be one score card per participating Member or Guest, and the card must be turned in to the Play Day Chair or representative without delay, even in the event of withdrawal from competition.

Each scorecard must show:

- full name of participating Member or Guest
- date
- current handicap
- dots on each hole to match handicap
- signatures from the scorer and the attestor

All scorecards must be completed as below in order to be accepted for prizes and competition on play days. Each participating Member or Guest is responsible for seeing that her scorecard is correct before turning it in to the Play Day Chairman. ***It is mandatory to turn in scorecards after play regardless of score or withdrawal.*** Any player that turns in an incorrect scorecard will be disqualified from play day awards and stats will not be entered for end of year awards.

How to Fill Out a Scorecard:

Appendix 1: Is an example of how scorecards must be filled out: include dots for handicap on top line, 2nd line- Gross score, 3rd line- net score, 4th line- putts, 5th line- game of day.

Examples:

High Meadow Ranch GOLF CLUB		SEVEN SISTERS	BIG JACK	AUSTIN ROCKWALL	SPLIT PERSONALITY	DECEPTION	STRAIGHT & NARROW	LOOP TOTAL	TALLY	ANCIENT HISTORY	JOHNNY'S POND	SPECTACLE	THE SCRAPES	INNOCENCE	PLANTATION CLASSIC	LOOP TOTAL	TALLY	INITIALS	STRANGELY FAMILIAR	ROLLER COASTER	CATHEDRAL BUNKER	COMPLETION	HIDDEN RUNWAY	THE WALL	LOOP TOTAL	TOTAL	TALLY/HANDICAP	NET
HOLE	RATINGSLOPE	1	2	3	4	5	6			HOLE	7	8	9	10	11	12			13	14	15	16	17	18				
MEDAL	75.1/135	388	558	447	577	219	377	2566		MEDAL	424	488	254	530	167	400	2263		516	449	477	202	456	441	2541	7370		
GOLD	72.8/130	356	522	401	544	189	350	2362		GOLD	401	455	212	499	165	370	2102		496	420	438	182	424	415	2375	6839		
COMBO	71.8/127							2392		GREEN	367	419	198	463	148	328	1923		472	389	398	163	393	370	2185	6258		
GREEN	70.0/121	328	497	377	476	158	314	2150		WHITE	322	355	162	403	128	298	1668		450	354	339	143	360	339	1985	5614	43	
WHITE	67.4/113	289	467	329	464	135	277	1961		MAROON	286	326	115	366	109	274	1476		422	321	270	119	315	284	1731	4965		
MAROON	68.7/121	261	439	294	417	117	230	1738		JANE DDE	•••	•••	••	••	••	••			JD	••	••	•••	••	•••	•••		43	
JANE DDE		••	••	•••	•••	••	••			G								G										
G										N								N										
N										P								P										
P										PAR	4	4	3	5	3	4	23		5	4	4	3	4	4	24	72		
PAR		4	5	4	5	3	4	25																				
FOREST LOOP										PINE BARREN LOOP									SIGNATURE LOOP									
HANDICAP		13	9	3	7	17	15			HANDICAP	5	1	11	8	18	12			14	10	2	16	4	6				
DATE: 5-9-19										SCORER:									ATTEST:									

High Meadow Ranch GOLF CLUB		SEVEN SISTERS	BIG JACK	AUSTIN ROCKWALL	SPLIT PERSONALITY	DECEPTION	STRAIGHT & NARROW	LOOP TOTAL	TALLY	ANCIENT HISTORY	JOHNNY'S POND	SPECTACLE	THE SCRAPES	INNOCENCE	PLANTATION CLASSIC	LOOP TOTAL	TALLY	INITIALS	STRANGELY FAMILIAR	ROLLER COASTER	CATHEDRAL BUNKER	COMPLETION	HIDDEN RUNWAY	THE WALL	LOOP TOTAL	TOTAL	TALLY/HANDICAP	NET
HOLE	RATINGSLOPE	1	2	3	4	5	6			HOLE	7	8	9	10	11	12			13	14	15	16	17	18				
MEDAL	75.1/135	388	558	447	577	219	377	2566		MEDAL	424	488	254	530	167	400	2263		516	449	477	202	456	441	2541	7370		
GOLD	72.8/130	356	522	401	544	189	350	2362		GOLD	401	455	212	499	165	370	2102		496	420	438	182	424	415	2375	6839		
COMBO	71.8/127							2392		GREEN	367	419	198	463	148	328	1923		472	389	398	163	393	370	2185	6258		
GREEN	70.0/121	328	497	377	476	158	314	2150		WHITE	322	355	162	403	128	298	1668		450	354	339	143	360	339	1985	5614	28	
WHITE	67.4/113	289	467	329	464	135	277	1961		MAROON	286	326	115	366	109	274	1476		422	321	270	119	315	284	1731	4965		
MAROON	68.7/121	261	439	294	417	117	230	1738		JANE DDE	••	••	••	••	••	••			JD	••	••	••	••	••	••		28	
JANE DDE		••	••	••	••	••	••			G								G										
G										N								N										
N										P								P										
P										PAR	4	4	3	5	3	4	23		5	4	4	3	4	4	24	72		
PAR		4	5	4	5	3	4	25																				
FOREST LOOP										PINE BARREN LOOP									SIGNATURE LOOP									
HANDICAP		13	9	3	7	17	15			HANDICAP	5	1	11	8	18	12			14	10	2	16	4	6				
DATE: 5-9-19										SCORER:									ATTEST:									

Handicap Requirements

A Member must have an established USGA handicap to join HMRLGA and to play in any major tournament. Until a player establishes a handicap, they may play as a guest and therefore may only play for optional pots on Leagues Play Days. The maximum handicap for HMRLGA official league play days will be 43 for 18 holes and 22 for 9 holes.

Breaking Ties

For all ties in major tournaments and games resulting in Low Gross/Low Net, winners will be determined by deferring to scorecards. In the event of a tie, a winner will be determined using the following method:

For 18 holes:

Lowest score for the last nine holes (#10-#18) is declared winner. If a tie is not broken, lowest score for the last six holes (#13-#18) is declared winner; then lowest for the last three holes (#16-#18), then lowest solely starting with 18 and working backwards to #1. If there is no break after going through each individual hole, a tie will be declared.

For 9 holes:

Lowest score for the last six holes (#4-#9) is declared winner. If a tie is not broken, lowest score for the last three holes (#7-#9) is declared winner; then lowest solely starting with hole 9 and working backwards to #1. If there is no break after going through each individual hole, a tie will be declared.

On official league play days that result in 1st, 2nd, and 3rd place winners, prize money will be divided among those participating Members, whether there is one flight or more.

If a tie occurs for first place, monies for 1st and 2nd places will be combined and split equally for those who tie. Third place will be paid. If a tie occurs for 2nd place, monies for 2nd and 3rd places will be combined and then split equally between those participating Members. First place will be paid.

Scoring-Maximum Score Per Hole

A participating Member or Guest has the option to either:

- (a) record the total number of strokes it takes to put ball into the hole; or
- (b) score double par, which includes 3 putts, if the participating Member or Guest picks up.

A participating Member or Guest can choose either option without disqualification. However, if a participating Member or Guest chooses option (a), she must count all strokes. For example: once a player plays a stroke that is more than the max score, they must play out until the ball is holed out. The player cannot at that point change their mind and decide to take max.

Winter Rules

Winter Rules for HMRLGA are in effect from Dec. 1 until March 31. Winter Rules allow participating Member or Guest to “Lift, Clean, and Place” a ball anywhere on the course without changing the lie. A participating Member or Guest may move the ball one club length left, right or behind where the ball originally landed. The placement can be no closer to the pin. The ball must remain in the same ground condition (eg. Rough grass/tree/mulch). You may not move the ball from rough to fairway/ mulch to grass, etc. The following are the exceptions to the rule where you are not allowed to move the ball: green, sand trap, waste bunker or any hazards. You may follow these rules on any official league play day during this time period. Also, if necessary, to get out of standing water, you may move your ball as far as needed to get away from the water as long as it is not closer to the pin.

If HMRGC has designated the course as Cart Path Only due to wet conditions, the Winter Rules will also apply on any official league play days whether it falls within Dec 1st and March 31st or not. On these official league play days, the Winter Rules will apply on holes that are determined to be cart path only because of wet conditions. This does not include the par 3's unless the entire course is cart path only since you are not to go off the cart path at any time on par 3 holes. For example, if holes 6, 10, 13, and 15 are determined to be cart path only, you may use the above Winter Rules on those holes only. If the entire course is cart path only due to wet conditions, you may use Winter Rules on all eighteen (18) holes. If the course is cart path only due to extreme heat and dry conditions, lift, clean and place is not permitted.

End of Year Tournaments

18-Hole End-of-the-Year-Tournament

The End-of-the-Year-Tournament will be played on the Tuesday and Thursday before Thanksgiving each fiscal year, **as calendar allows**.

The End-of-the-Year-Tournament will be a two (2) day tournament and will be divided into flights, provided there are more than ten (10) participating Members.

A Tournament Fee will be charged and determined by the Executive Officers each year at the fiscal budget meeting.

Cash prizes will be handed out to winners in each flight. The overall Low Gross and Low Net winners from all participating Members in all flights will have their names put on the plaques hanging in Ogie's Grill.

For the year-end tournament, Members will be considered as eligible for the tournament if:

1. they have played in the required ten (10) official league play days;
2. official league play days must either be at HMRGC or during HMRLGA interclub play, with at least 5 play days at HMRGC; and
3. are a Member of HMRLGA in good standing.

9-Hole End of Year Tournament:

The End-of-Year Tournament will be played on the last Tuesday of October, **as calendar allows**.

The End-of-Year Tournament will be a one-day tournament and will be divided into flights, provided there are more than ten (10) participating members

A Tournament fee will be charged as determined by the Executive Officers each year at the fiscal budget meeting. Typically, the fee is double the weekly play day fee.

Cash prizes will be handed out to winners of each flight. The overall Low Gross and Low Net winners from all participating Members in all flights will have their names put on the plaques hanging in Ogie's Grill.

For the End-of-Year Tournament, Members will be considered as eligible for the tournament if:

1. they have played ten (10) official league play days by the week before the tournament
2. official league play days must be at HMRGC; and
3. are a member in good standing.

YEAR- END AWARDS FOR BOTH 18 AND 9 HOLE

HMRLGA 18-hole Members must have played in ten (10) official league play days and must be a Member in good standing to be eligible for the Year-End Awards. HMRLGA 9-hole Members must have played in ten official individual play days or 50% or more of the Individual play days; whichever is less; and must be a Member in good standing to be eligible for the Year-End Awards. In case of a tie for the Year-End Awards, tied Members will receive identical awards. All prize money for the Year-End Awards will be determined at the yearly fiscal budget meeting.

Low Gross

For End-of-the-Year Tournament:

For Overall (yearly average):

- The number is obtained by totaling all play day gross scores and dividing that number by total times played.

Low Net

For End-of-the-Year Tournament:

For Overall (yearly average):

- The number is obtained by totaling all play day net scores and dividing that number by total times played.

In the event the same Member is the winner of Low Gross and Low Net, the member will be presented as the Low Gross winner and the 2nd Low Net winner will be awarded Low Net.

Most Improved Member

The most improved Member will be determined by calculations from official league play days only, examining gross scores. The score will be calculated by the Play Day Chair.

The most improved Member award is the difference between the gross score average of the previous year and the gross score average of the current year. Members will not be eligible for this award if they have not played at least 10 official league play days the year before.

Most Birdies

The total number of birdies scored during the year on official league play days.

Eagles

Any Member that scores an eagle (excluding holes-in-one) during the year, maximum one eagle per person per year.

Low Putts

The number is obtained by totaling all putts scored during the year on official league play days and then dividing that number by the number of times played.

Most Chip-ins

The total number of chip-ins during the year during on official league play days.

**HIGH MEADOW RANCH LADIES GOLF ASSOCIATION
LOCAL RULES**

USGA Rules apply at all times with the following Local Rules and Exceptions:

Check out the following websites for explanations on all the USGA Rules of Golf:

<http://www.usga.org/content/usga/home-page/rules-hub/rules-modernization/golfs-new-rules.html>

[http://www.usga.org/content/dam/usga/images/rules/rules-modernization/golf-new-rules/Rules%20of%20Golf%20for%202019%20\(Final\).pdf](http://www.usga.org/content/dam/usga/images/rules/rules-modernization/golf-new-rules/Rules%20of%20Golf%20for%202019%20(Final).pdf)

1. Ready Golf.

All participating Members and Guests are expected to play ready golf at all times and it is now an official USGA rule. If a shot is not going to interfere, by sight or sound, with another's lie, proceed with hitting. Be "Ready."

2. Free Drop (without penalty) – one club length, no nearer to the hole, from:

- a. All active anthills and exposed roots;
- b. All yardage markers;
- c. All French drains and drainage channels;
- d. Deep ruts made by heavy equipment;
- e. Hardpan and graveled areas next to cart paths, on fairway side; and
- f. If ball lands in a divot that has not been previously repaired.

3. Local Rules (with penalties)

- a. On holes number 2 and 4, if your ball goes in the hazard you are allowed to take a drop laterally on either side and no closer to the pin. **This is a one stroke penalty.**
- b. On hole number 18, if you go into the hazard by the green, you are allowed to take a drop in the designated drop zone on the other side of the wall by the green. **This is a one stroke penalty.**

4. Sand trap that was not raked

A participating Member or Guest may rake around the area of her ball if it lands in a footprint or non-raked compacted area that is unplayable. Before she moves her ball, the participating Member or Guest must tell the other participating Members or Guests in her group that she is raking and why. The ball must be replaced to the exact spot that it came to rest.

5. Local rules for Out of Bounds or Lost outside of a penalty Area

The following Local Rule provides an alternative to stroke-and-distance relief for a ball that is lost outside a penalty area or out of bounds.

The player gets two penalty strokes when using this relief option, so that the relief is comparable to what could have been achieved if the player had taken stroke-and-distance relief.

Text of Model Local Rule “When a player’s ball cannot be found or is known or virtually certain to be out of bounds, the player may proceed as follows rather than proceeding under stroke and distance. For two penalty strokes, the player may take relief by dropping the original ball or a substituted ball in this relief area (see Rule 14.3):

Two Estimated Reference Points:

- a. Ball Reference Point: The point where the original ball:
 - * is estimated to have come to rest on the course, or
 - * last crossed the edge of the course boundary to go out of bounds.
- b. Fairway Reference Point: The point of fairway of the hole being played that is nearest to the ball reference point but is not nearer the hole than the ball reference point. For purposes of this Local Rule, “fairway” means any area of grass in the general area that is cut to fairway height or less.
- c. Size of Relief Area Based on Reference Points: Anywhere between:
 - * A line from the hole through the ball reference point (or within two club-lengths to the outside of that line), and
 - * A line from the hole through the fairway reference point (or within two club lengths to the outside of that line).

But with these limits: Limits on Location of Relief Area:

- * Must be in the general area, and
- * Must not be nearer the hole than the ball reference point.

But the player may not use this option when:

- * The ball is known or virtually certain to have come to rest in a penalty area, or
- * The player has played another ball provisionally under penalty of stroke and distance.

The player also has the option of hitting a provisional ball if she thinks her ball may have gone out of bounds. She must first declare that she is hitting a provisional ball to the other members of her group. If her original ball is found in bounds, she must play her original ball. If she cannot find her original ball or it is out of bounds, she must play the provisional ball and cannot take the above options. Her provisional ball is lying 3 and she is hitting her 4th stroke (one stroke penalty).